

PAWAN KUMAR PRAJAPAT

Semi Qualified Ca

Address:-Station Road, Sujangarh (Rajasthan)

+91(9079940125)::pawankumarprajapat0022@gmail.com

Summary

Holding Experience in Accounting and Assurance of Diversified Industries.

Recognised for the ability to work Effectively and effeciently.

Involved in identifying in key audit Areas till conclusion of audit, Where by got exposure of workings of Diversified industries.

Now applying for the domain which Suits for the above traits and Qualification.

Skills

- Well Versed With MSoffice Tools (such as Excel, Word, Powerpoint)
- Well versed with using Various Software's SAP,Tally Etc)
- Excellen tcommunication skills
- Sound Knowledge of Strategic Management and Performance Evaluation Concepts.
- Proficient Command Over Articulation and Relationship Building.

Workhistory

- **ArticleAssistant–**
10/07/2019 to 09/07/2022
CA NITEEN RATHI & ASSOCIATES
Sujangarh (Rajasthan)
- Tally Accounts Entries
- Collection & Consolidation Client Data for Various Return Filing Such as – GSTR-1, 3B, 9 ,9C.
- Reconciling Technical and Unmatched Account for Identifying and Correcting Variances.
- Accounting At Clients Business Place.
- All types of Gst Returns
- Gst Reconciliation Sheets Like ITC Match With Gstr-2B.
- ReConciled Output And Input Tax With Financial Books To Ensure Accuracy And Compliacne.
- Examined RCM Compliance Under section 9(3), 9(4) And Block Credit.
- Income tax Returns Filling.
- Accounting Finalization.
- Conducted Tax Audit As Per Section 44AB Of The Income Tax Act,1961 And filed 3CD Reports For Comprehensive Compliances.
- Debtors And creditors Management.
- All Types Of Project Reports For Loan Approval.
- Udyhog Aadhar, Business Registration, NSDL services.
- Checked And Verified Compliances With Gst And Income Tax Laws
- All Basic working of Office.

EDUCATION

Professional Qualification

Institute of Chartered Accountants of India (ICAI)

CA FINAL (Group-2) - cleared in may 2024–51% (153 of 300)

CA Intermediate-cleared in july 2019–59% (469 of 800)

CA CPT-cleared in dec 2017–60.% (120 of 200)

A.V.M. , Sujangarh

Higher Secondary, (Commerce with Economics) CBSE

Marks obtained : 85.20% (426 of 500)

A.V.M. Sujangarh (2015)

Marks obtained . 65.00%

ACTIVITIES & HOBIES

, Reading Books (Finance and Self-help), Travel Etc.

Personal Information

Full Name : Pawan Kumar

Prajapat

D.O.B- 18/04/2000

**JOB AT- CA NK RATHI & ASSOCIATE
SUJANGARH**

(From July 2022 to Dec. 2022)

**JOB AT- CA AN GARG & ASSOCIATE
GURGAON**

(From 1-1-2023 to Jan 2025)

CURRENTLY WORKING AT-

**SISOTHYA AUTOMOBILES PRIVATE
LIMITED, (TATA MOTORS)
DHARUHERA**

**POST – ASSISTANT MANAGER
(ACCOUNTS)**

CTC- 45000